

WHAT YOU NEED TO KNOW ABOUT OVERDRAFTS AND OVERDRAFT FEES

An overdraft occurs when you do not have enough money in your account to cover a transaction, but we pay it anyway. We can cover your overdrafts in two different ways:

1. We have standard overdraft practices that come with your account.
2. We also offer overdraft protection plans, such as a link to a savings account, which may be less expensive than our standard overdraft practices. To learn more, ask us about these plans.

This notice explains our standard overdraft practices.

➤ **What are the standard overdraft practices that come with my account?**

We do authorize and pay overdrafts for the following types of transactions:

Checks and other transactions made using your checking account number
Automatic bill payments

We do not authorize and pay overdrafts for the following types of transactions unless you ask us to (see below):

ATM transactions
Every day debit card transactions

We pay overdrafts at our discretion, which means we do not guarantee that we will always authorize and pay any type of transaction.

If we do not authorize and pay an overdraft, your transaction will be declined.

➤ **What fees will I be charged if Community First Bank and Trust pays my overdraft?**

Under our standard overdraft practices:

We will charge you a fee of **\$29.95** each time we pay an overdraft.
Also, we will charge a continuing overdraft fee of an additional **\$5.00** each day the account is overdrawn.

➤ **What if I want Community First Bank and Trust to authorize and pay overdrafts on my ATM and everyday debit card transactions?**

If you also want us to authorize and pay overdrafts on ATM and everyday debit card transactions, complete this form below and bring in to a branch or return in enclosed self addressed stamped envelope.

_____ I want Community First to authorize and pay overdrafts on my ATM and every day debit card transactions.

Name: _____ Date: _____

Account Number: _____